

The Pennsbury School District
REQUEST FOR PROPOSAL #2122-011
Merger Feasibility Study

Project Completion Date: February 28, 2022 by 12:00 PM

Introduction:

The Pennsbury School District issues this Request for Proposal from financial/educational consultants to conduct a reorganization feasibility study on the Pennsbury School District merging with the Morrisville School District. In addition to a full merger, the study will evaluate a model of Morrisville sending all or some students to Pennsbury School District on a tuition basis.

The goal in requesting this study is to determine if the merger or tuition relationship is in the best interest of both school districts, including, but not limited to, if instructional opportunities would be enhanced for all students at a similar or reduced cost to taxpayers.

The completed RFP shall be delivered electronically to the Pennsbury School District, to the attention of Chris Berdnik, Chief Financial Officer, at cberdnik@pennsburysd.org, on or before September 24, 2021, at 12:00 PM.

The District reserves the right to reject any and all proposals for any reason as it deems fit. The District reserves the right to negotiate further with one or more proposers. Respondent shall be expected to furnish the District with additional information as may reasonably be required. The District will not be liable for any costs incurred in the preparation of proposals or attendance at an on-site visit.

Name of Agency Submitting this Proposal _____

Address _____

Contact Person _____

Telephone Number _____

Email _____

GENERAL APPROACH

- Consultants are encouraged to obtain answers to any questions regarding the District prior to submission of the proposal for Feasibility Study. All questions must be submitted in writing to Chris Berdnik at cberdnik@pennsburyisd.org.
- The consultant (neutral third party) is engaged to conduct a Feasibility Study in concert with local communities and District Superintendents. Please delineate the specifics on how you would conduct the study; identify participants; identify ideologies.
- Requests by each Board regarding their specific interests, concerns and priorities will be solicited and incorporated into the final study.

ISSUES TO BE STUDIED AND PRESENTED TO BOARDS AND PUBLIC

- Governance, including redistricting of Board seats
- Finance, including Millage Rate impacts on both communities, including a 10 year projection
- Identify potential sources of funding for the merger
- Personnel and Employee Contracts
- Pupil Enrollment, including potential redistricting of students
- Facilities
- Transportation
- Instructional Programs for Children
- Co-curricular offerings
- Technical School Enrollment and Cost Analysis
- Locally Developed Assurances/Guidelines
- Other Areas of Concern as Identified by the communities

GENERAL AGREEMENT

Consultant Will:

- Conduct joint meeting with boards
- Maintain regular contact with Superintendents and business administrators
- Conduct organizational meeting with a Feasibility Committee of stakeholders
- Conduct 4 formal work sessions (minimum) with Committee
- Conduct 1 optional work session (if required)
- Advise and assist District with Media and Superintendent communications
- Produce and Communicate Final Report to Committee
- Make a recommendation consistent with study agreement
- Present public information sessions at the beginning and end of study

District Will:

- Provide availability of District staff needed to complete study
- Make available District records needed to complete study
- Provide meeting space where required
- Provide printing and distribution of final report
- Select and provide notices to the feasibility committee

ADDITIONAL INFORMATION

Submissions are limited to 20 pages, including cover letter.

Please include references, qualifications, and biographies. We are especially interested in similar reorganization studies.

Please indicate fees including:

- Professional Service Fees
- Estimated Reimbursable