

**PENNSBURY SCHOOL DISTRICT
FALLSINGTON, PENNSYLVANIA**

September 13, 2024

TO: All Faculty and Staff
FROM: Jean Gehring, Payroll Supervisor
RE: Payroll Schedule 2024-2025

| PAY NO. | PAY DATE | DATE RANGE OF PAY PERIOD FOR PART-TIME HOURS, ABSENCES, EXTRA TIME | PAPERWORK DUE INTO PAYROLL OFFICE |
|----------------|----------------------------|---|--|
| 1 | 07/05/24 | 06/09/24 to 06/22/24 | 06/25/24 |
| 2 | 07/19/24 | 06/23/24 to 07/06/24 | 07/09/24 |
| 3 | 08/02/24 | 07/07/24 to 07/20/24 | 07/24/24 |
| 4 | 08/16/24 (a) | 07/21/24 to 08/03/24 | 08/06/24 |
| 5 | 08/30/24 (b) (c) | 08/04/24 to 08/17/24 | 08/20/24 |
| 6 | 09/13/24 (d) | 08/18/24 to 08/31/24 | 09/03/24 |
| 7 | 09/27/24 (d2) | 09/01/24 to 09/14/24 | 09/17/24 |
| 8 | 10/11/24 | 09/15/24 to 09/28/24 | 10/01/24 |
| 9 | 10/25/24 | 09/29/24 to 10/12/24 | 10/15/24 |
| 10 | 11/08/24 | 10/13/24 to 10/26/24 | 10/29/24 |
| 11 | 11/22/24 | 10/27/24 to 11/09/24 | 11/12/24 |
| 12 | 12/06/24 | 11/10/24 to 11/23/24 | 11/26/24 |
| 13 | 12/20/24 | 11/24/24 to 12/07/24 | 12/10/24 |
| 14 | 01/03/25 | 12/08/24 to 12/21/24 | 12/23/24 * Mon |
| 15 | 01/17/25 | 12/22/24 to 01/04/25 | 01/07/25 |
| 16 | 01/31/25 | 01/05/25 to 01/18/25 | 01/21/25 |
| 17 | 02/14/25 | 01/19/25 to 02/01/25 | 02/04/25 |
| 18 | 02/28/25 | 02/02/25 to 02/15/25 | 02/18/25 |
| 19 | 03/14/25 | 02/16/25 to 03/01/25 | 03/04/25 |
| 20 | 03/28/25 | 03/03/25 to 03/15/25 | 03/18/25 |
| 21 | 04/11/25 | 03/16/25 to 03/29/25 | 04/01/25 |
| 22 | 04/25/25 | 03/30/25 to 04/12/25 | 04/15/25 |
| 24 | 05/09/25 | 04/13/25 to 04/26/25 | 04/29/25 |
| 24 | 05/23/25 | 04/27/25 to 05/10/25 | 05/13/25 |
| 25 | 06/06/25 | 05/11/25 to 05/24/25 | 05/27/25 |
| 26 | 06/20/25 (e) | 05/25/25 to 06/07/25 | 06/10/25 |
| 1 | Thur * 07/03/25 (f) | 06/08/25 to 06/21/25 | 06/23/25 * Mon |
| 2 | 07/18/25 | 06/22/25 to 07/05/25 | 07/08/25 |
| 3 | 08/01/25 | 07/06/25 to 07/19/25 | 07/22/25 |
| 4 | 08/15/25 (g) | 07/20/25 to 08/02/25 | 08/05/25 |
| 5 | 08/29/25 (h) (i) | 08/03/25 to 08/16/25 | 08/19/25 |
| 6 | 09/12/25 (j) | | |

- (a) Final Pay, 10 M Clerical Employees Paid Over 26 Pays, 2023-2024
- (b) Final Pay, Full Time PEA, all other 10 M Employees, Paid Over 26 Pays, 2023-2024
- (c) First Pay, 10 M Clerical Employees Paid Over 26 Pays, 2024-2025
- (d) First Pay, Full and PT Time PEA, and all other 10 M Employees, 2024-2025 (with the exception of bus drivers)
- (d2) First Pay, transportation department 24-25 school year
- (e) Final Pay, 10 M Clerical Employees Paid Over 22 Pays, 2024-2025
- (f) Final Pay, PT PEA & 10 M Employees, Paid Over 22 Pays, 2024-2025
- (g) Final Pay, 10 M Clerical Employees Paid Over 26 Pays, 2024-2025
- (h) Final Pay, Full Time PEA & all other 10 M Employees, paid over 26 pays, 2024-2025
- (i) First Pay, 10 M Clerical Employees Paid Over 26 Pays, 2025-2026
- (j) Last pay bus drivers paid over 26 pays 24-25