

REQUEST FOR AN EXCUSED ABSENCE FROM SCHOOL
FOR A PREPLANNED EDUCATION TOUR OR TRIP

(Please use this form for trips that exceed 3 or more days)

The attendance requirements in the Pennsbury School District are based on Pennsylvania School Law and the Pennsbury's philosophy. Parents are urged to take vacations during planned holidays. However, parents may request permission, by completing this form, to take ONE vacation or family trip, of up to five (5) days PER YEAR. Additional days taken for vacation or trips beyond those noted on this form are considered UNLAWFUL.

STUDENT'S FULL NAME _____ HOMEROOM SECTION _____

DATE(S) OF PROPOSED ABSENCE FROM _____ TO _____

PERSON(S) DIRECTING/SUPERVISING STUDENT DURING ABOVE ABSENCE:

NAME _____

Cell No. _____ Home # _____

ITINERARY OF TRIP. Include experiences which could be educational in nature and will, therefore, provide the child with some valuable experience outside the classroom:



SIGNATURE OF PARENT OR GUARDIAN _____

PLEASE BRING THIS FORM IN FOR APPROVAL 5 DAYS PRIOR TO YOUR REQUEST

BELOW IS FOR SCHOOL USE ONLY

Period	Class	Grade In Class	Concern Yes/No	Teacher Signature
A1				
A2				
B1				
B2				
OP				
C1				
C2				
D1				
D2				

PRIOR REQUEST _____

APPROVAL DISAPPROVAL (Circle One)

Reason for Disapproval _____

Principal Signature _____