

# ARRIVAL TO SCHOOL

Please do not arrive before 8:35 AM. Students are permitted into the building at 8:45 AM. Your student may enter at 8:25 if they are coming in for breakfast.  
Students are marked tardy at 9:01 AM



## Walkers

- Walkers will report to the front door of the building and wait in their grade level lines.
- Please note that school crossing guards are stationed from 8:25 – 8:55 AM and 3:40 – 3:55 PM daily to assist children across roads at the following locations:
  - Makefield Road & Winding Way
  - Makefield Road & Hedgerow Drive
  - The crosswalk in front of the school on Walton Drive
- Parents/Guardians are advised to instruct their children to cross these busy intersections only while the crossing guards are on duty.
- If you choose to park on Walton Drive, your child is considered a walker because he or she is not getting into a car in the Parent Loop.



## Bike Riders

- Children Grades 3 – 5 may ride bicycles to school. Please note that the school cannot be held responsible for any damage to or loss of any bicycles. It is **REQUIRED** that all bicycle riders wear helmets. It is recommended that any child who rides a bike to school have a bicycle lock and that the bike be locked at all times. Bicycle permission slips are required and [available here](#) and in the main office.



## Car Riders

- If you drive your child to school, please utilize the Parent Loop.
- Once students exit cars in the Parent Loop, they will wait in their grade level lines.
- You can enter the Parent Loop from Walton Drive or Midway Drive. Midway Drive can only be used in the morning.



## Bus Riders

- Student will exit the buses and wait in their grade level line. Our staff members will ensure the children's safe arrival to class.
- Please note that bus information is available on the Home Access Center (HAC). Your child might be assigned a bus, but chose to be a walker, bike rider, or car rider. This information automatically populates based on your address.

### **Parent Drop-Off/Visitor Policy**

- Parents/Guardians will be permitted to escort their child(ren) to their classroom(s) on the first three (3) days of school only. On the fourth day of school we will follow our regular drop off procedures.

# DISMISSAL FROM SCHOOL

Our dismissal procedure begins at 3:00 PM on a full-day and at 11:40 AM on a half-day.

## \*Kindergarten Only\*

Parents, guardians or older siblings should meet their Kindergartener at the main door of the building. Staff will wait with your child.



## Walkers/Bike Riders

Walkers and bike riders exit through the front door (Walton Drive).



## Car Riders

Please use the Parent Loop to pick up your child following the Parent Loop rules. **NO PARENT CARS ARE PERMITTED TO ENTER THE CAMPUS FROM MIDWAY DRIVE AT DISMISSAL. IT CREATES A DANGEROUS SITUATION FOR OUR MIDWAY DRIVE WALKERS.**



## Bus Riders

Students will be dismissed to their buses at dismissal.

## Parent Loop Rules

*Know the rules!*

- Absolutely **NO PARKING** in the parent loop during arrivals or dismissal. You must stay with your car in the loop at all times.
- Parking spaces are available for those who have a “bulk item,” like a class project or birthday treat, and need to walk their child into school – if there is nothing in the parking lot, you may use the Walton Drive (please do not block resident’s driveways or mailboxes).
- In the afternoon, enter by turning RIGHT into the loop. No left turns into the loop in the afternoon.
- In the afternoon, exit the loop and turn RIGHT onto Walton Drive. Do not turn LEFT onto Walton Drive during dismissal.
- Children must exit cars on the curb side (passenger side).
- If parents need to exit their car during drop-off or pick-up to assist with car seats or seat belts, please park beyond the yellow line.
- Please have your child ready to exit the car at drop off. The drop-off line is often delayed because students are gathering their personal items in the car.
- **Please do not use your cell phone while actively driving in the parent loop.**